

(Clearinghouse Advisory Committee)

Attendance:

Amanda Koeller
Bill Blum
Cindy Arnold
Monique Williams
Melvina Allen

Garry Hinkley
Jason DeGraf
Marc Walker
Brenda Wells
Trishawn Bell

Amber Schuh
Bettina Naylor
Ron Hester
Sherry Conrad

Unable to Attend:

December minutes were approved with no changes. Motion to approve by Brenda Wells and seconded by Sherry Conrad.

CAAC General Updates

Bethany Musselman, due to other job responsibilities, will not be able to function in the role of CAC Chair. Marc Walker, Vice Chair will be the acting Chair until a new Chairman can be identified.

Randy has prepared a quarterly/yearly report for the Board and forwarded it to the Board.

Additionally, Marc Walker committed to creating a schedule of members to take Meeting Minutes going forward. It is understood that we would follow this schedule and if any scheduled member cannot take the minutes they would find a replacement.

ITAC Update

Jason reported that this committee does not have a chair at the moment.

Funds Netting – USD \$20,858,746.00, CAD \$733,777.00.

Amanda said Illinois was in a budget gridlock and was unable to fund their IFTA Netting amount. It is understood that when the gridlock is over IFTA would be fully funded. North Carolina and Florida were a day late in funding IFTA, Inc. but were included in the Netting as they were within the threshold for inclusion in spite of being one day late.

Additionally, Alberta has become a participating member of the clearinghouse leaving only OK, QC and NL as non-participating members.

Quality Control Sub Committee – Marc has downloaded a full demographics database and analyzed some of the fields for issues. Many errors have been identified such as incorrect dates (Jan 2020), zip codes formats, status, and number of digits for account number. Duplicate accounts have been identified, created by account number leading zero's (000123456 or 123456) and with different status...

Some of the errors are more important than others due to the pilot program for roadside enforcement. A jurisdictional full demographics upload would resolve many issues and should be requested from jurisdictions with major issues.

The next sub-committee meeting will be scheduled for Wed Jan 27/16. The purpose of the call will be to discuss the various issues identified and the process for getting accurate data into the clearinghouse in order to ensure efficiency at roadside enforcement.

Clearing House Best Business Practices – Bettina reported that she received a total of two (2) responses to the sub-committee request to edit the questionnaire on Clearinghouse Demographics best practices by Jurisdictions. One response did not have recommended changes. The second response had some minor

recommendations for change. It was understood that non response from a Jurisdiction was tantamount to approval.

At this point the questionnaire has been reviewed by the Jurisdictions and the CAC and may go be put in final form for distributions by all Jurisdictions.

Electronic Credentialing Work Group – The ECWG continues to meet monthly by conference call. The WG is working closely with Wisconsin on the Midwest electronic credentials project. Implementation starts in April. A survey was developed and distributed to commissioners relative to demographics and enforcement. Garry can discuss on the next call. Work continues on the roadside enforcement app. Need to start populating with jurisdictional data.

SAFER – Garry reported that data quality and improvements continue, primarily affecting IRP. Additionally, Nevada, New Hampshire are sending IFTA demographic data to SAFER via the CH. North Carolina is in test with sending CH data to SAFER. Preliminary work with MA.

Dual Fuel- No update as of 1/21/16.

New business – There was no new business to discuss.

Next Meeting is February 18, 2016

The January 21, 2016 meeting adjourned at 12 Noon.
Minute taker, Bill Blum has volunteered.